

Masters 20

C O N F E R E N C E

JUNE 3-6, 2024

Submission and Abstract Guidelines:

Submission Types:

- Podium (Oral) Presentations:
 - 75-minute podium presentations
 - These are case-based podium presentations (75-minutes in duration) that cover topics of importance to advanced Medicolegal Investigators and the medicolegal community.
 - These presentations shall include a photo/image rich PowerPoint presentation for the benefit of the participants.
 - An electronic copy of your entire presentation must be submitted to Amanda Sain for CME Auditing purposes.
 - Electronic participant handouts are encouraged.
 - Authors may redact any sensitive images or information as necessary.
 - Up to 12 podium presentations will be accepted.
- Workshop Presentations:
 - 75-minute interactive workshops for the entire group of course participants
 - These are hands-on or interactive sessions (75-minutes in duration) that provide training on key concepts pertinent to advanced Medicolegal Investigators and the medicolegal community.
 - An electronic copy of your entire presentation must be submitted to Amanda Sain for CME Auditing purposes.
 - Electronic participant handouts and pre-course readings or activities are encouraged. These additional materials will be collected in April/Early May 2024.
 - Authors may redact any sensitive images or information as necessary.
 - Up to 4 interactive workshops will be accepted – One per day.
- Poster Presentations:
 - These can be case-based, or research driven posters that discuss topics pertinent to advanced Medicolegal Investigators and the medicolegal community.
 - Authors are responsible for printing their poster and bringing it to the venue. Accepted Poster presentations will be provided with poster size guidelines in March 2024.
 - Presenters will present their posters Monday Evening during the Poster Session.
 - An electronic copy of your entire poster must be submitted to Amanda Sain for CME Auditing purposes.
 - Each poster will be given a unique QR code to facilitate sharing digital information including author contact information, digital copies of the poster, or other electronic information with participants. QR Codes will be provided in April/Early May 2024 with instructions on how to upload information.
 - Electronic participant handouts are encouraged.
 - Authors may redact any sensitive images or information as necessary.

Abstract Submission Requirements

All abstracts will be submitted electronically using the online abstract submission website (<https://event.fourwaves.com/masters20>). Click the “Submission” button on the home page or go to the “Submission” tab of the website to get started with your abstract submission.

Authors will be asked to submit the following information:

- **Presenting Author Contact Information:** A single author should submit each submission. If there are multiple authors, this information will be captured in subsequent fields. Authors will be asked to submit Name, Email, Affiliation, and CV
- **CV/Resume for Presenting Author:** Upload your current CV or resume.
- **Additional Author(s) Contact Information:** Include Name, Email, and Affiliation of each co-author. If more than one person will be presenting, please indicate that in this field.
- **CV/Resume for Co-Authors:** Upload additional CV/Resumes in these fields. If you have more than three authors, additional CVs will be requested if your presentation is accepted.
- **Abstract Submission Type:** Choose between Podium (Oral) Presentation, Workshop, or Poster.
- **Abstract Submission Title:** Enter the title of your Submission
- **Authors:** Add authors names here.
- **Key Words:** Please include three key words or phrases to assist in organizing your presentation(s).
- **Abstract:** Copy and paste your abstract into this field.
 - All abstracts should include a short introduction of the topic/problem/process that is to be presented. The bulk of the abstract should detail what will be presented and why it is relevant to Advanced Medicolegal Investigators and the Medicolegal Community.
 - Podium (Oral) presentation abstracts should include enough detail to indicate that the presentation warrants a 75-minute time slot.
 - Workshop abstracts should include information on what the hands-on/interactive component will entail.
 - Poster abstracts for research projects should also include summary of results and relevance to Advanced Medicolegal Investigators and the Medicolegal Community.
 - **Abstract Word Limit:** Abstracts should be a minimum of 250 words and not exceed 600 words.

NOTE: Once you submit your abstract, you will not be able to make changes.

Abstract Review Process: All abstracts will be blind (or semi-blind) reviewed by a minimum of two external reviewers that are medicolegal content experts. The course director will review all abstracts and assign specific abstracts to specific reviewers based on content. Author Name, email, and affiliation for all authors will be removed during abstract review. However, reference

to any jurisdiction in the title of the submission or abstract cannot be blinded. The reviewers will be asked to report any conflicts of interest and can therefore choose not to review a particular abstract. Any such instances will be reassigned to a new reviewer. **Each abstract will be reviewed based on topic, relevance to medicolegal community, appropriateness of presentation type, abstract quality using a Likert scale.** Reviewers will also be able to provide additional feedback to authors when necessary that will be provided in decision emails.

Submissions will be accepted until 23 February 2024 at 5:00pm Eastern Time.

Final Decisions on Submission Acceptance will be completed by 8 March 2024, and decision emails will be sent out by 15 March 2024.

Conflict of Interest Reporting: It is the policy of the Continuing Education Program of SLUSOM to ensure balance, independence, objectivity, and scientific rigor in all education activities. All presenters and authors from accepted oral, workshop, or poster presentations will be asked to submit a Conflict of Interest reporting form in order to participate in the SLUSOM Masters 20 Conference. Authors and Presenters must disclose any potential conflict of interest (real or perceived), discussion of unapproved (unlabeled) uses of pharmaceuticals/medical devices, and/or ongoing research (preliminary) data. Failure to do so could result in your abstract being rejected, or any approval subsequently rejected.